

Job Posting: Chapter Coordinator Director (Volunteer Board Position)

**Organization:** L. A. Foundation

**Location:** Remote within Canada

**Position Type:** Volunteer Board Member

**Application Deadline:** May 7, 2025 @ 5 pm PST (AGM 2025)

**About Us:**

The L. A. Foundation is dedicated to building confidence and community through adventure by expanding what leadership looks like in the outdoor industry.

We are a nonprofit aiming to support, amplify and inspire individuals and communities to build a more inclusive and equitable outdoor industry.

We aim to do this through our two main pillars:

1. Local Grassroot Events: Each of our active chapters across Canada host local, grassroots, community-based meetups once a month to help build confidence, introduce newcomers to outdoor sports and connect the local community through adventure.
2. Scholarships: By helping to amplify the BIPOC community into leadership positions within the outdoor industry by minimizing financial barriers to entry through educational and gear-based scholarships.

Together we overcome our own personal, societal and financial barriers to inclusivity and equity in the outdoors.

We are seeking a passionate and organized individual to join our Board as the Chapter Coordinator Director. This volunteer role plays a crucial part in supporting students through our scholarship program.

**Role Overview:**

The Chapter Coordinator Director will be the driving force in managing and expanding our network of 14 chapters throughout Canada. This role is vital in onboarding and supporting new volunteers, planning training programs, and cultivating a strong community of chapter leaders.

**Key Responsibilities:**

- Chapter Management and Expansion

- Oversee the growth and organization of our chapters, ensuring consistent support across existing sites.
- Actively recruit and onboard new chapter leaders in locations without an established leader.
- Volunteer Onboarding and Support
  - Provide guidance and answer questions for new volunteers, helping them integrate into their roles successfully.
  - Foster a collaborative and supportive environment for chapter leaders by encouraging communication and interaction.
- Training Program Development
  - Plan and execute the annual chapter leader training program to equip leaders with the tools and knowledge needed for success.
  - Design resources and materials that support chapters in their events and operations.
- Community Building
  - Create a strong sense of community among chapter leaders, ensuring they are connected and engaged.
  - Actively participate in chapter-specific Facebook groups to keep all leaders informed and involved.
- Event Support and Offboarding
  - Assist chapter leaders in organizing and promoting their events, sharing best practices, and celebrating their successes.
  - Facilitate a smooth offboarding process for leaders who exit, ensuring proper documentation and transition.

**Qualifications:**

- Experience in leadership, volunteer management, or a related field is beneficial.
- Strong organizational and communication skills, with a focus on community engagement.
- Ability to work collaboratively and support a diverse group of individuals.
- Passion for building inclusive communities within the outdoor industry.

**Why Join Us?**

This position offers a unique opportunity to make a meaningful impact while developing your leadership and organizational skills. You will work alongside dedicated individuals who are committed to making a difference in the community.

**How to Apply:**

Interested candidates are invited to reach out with any questions about this director position to [kieren@theladyalliance.com](mailto:kieren@theladyalliance.com) prior to our AGM on May 7th..

We ask that interested candidates attend our AGM on May 7th at 5 pm PST. Priority will be given to those that can attend our AGM. At the AGM we encourage interested applicants to have their resume and a brief personal proposal on hand when nominating themselves forward into the role.

If you are interested in this position but attending the AGM is not possible, please send [kieren@theladyalliance.com](mailto:kieren@theladyalliance.com) your resume and a cover letter nominating yourself into this position.

Join us in empowering the next generation through education! Become our Chapter Coordinator Director for our 2025 - 2027 seasons!