

April 2024 Board Meeting Minutes

Meeting called to order, April 2, 6 pm PST

In attendance virtually:

Kieren Britton - Board Chair

Kristine O'Reilly - Director of Scholarships

Jill Patrick - Grants Director

Christina Radvak - Director of Partnerships

Land acknowledgement provided by Kieren

- Board transitions
 - 2 year period for board
 - Do we have enough active
 - Kieren taking 2 year transition to bring in Gayatri and exit her role during that time
 - hand off document for each division
 - Kristine doesn't know when her volunteer role started
 - Kristine asked if the roles would be filled rather easily. Kieren thinks they will be easily filled as long as we have a document per role to explain what that role entails
 - Kieren to establish roles (terms of reference) and each board member's timeline on the board and when their
- AGM
 - Outdoor Council of Canada (OCC) leading session on Saturday for chapter leads
 - Friday people will arrive, staying at cabins at ACC. Board staying together and chapter leads are staying together
 - Meal will be collaboratively cooked that can be replicated each day
 - During OCC session we will have a board meeting
 - Bring 'to do' times to the agm and can work on those things during the agm
 - Kieren and Christina will do Unconscious Bias training
 - Sit down with each leader to give working time to research new comers to Canada groups to collaboratively create events
 - AGM Sunday night
 - Dietary restrictions not received from the larger group, to be coordinated
- Financials
 - Kieren walked through Financial Recap, it also have a 'how to' description
 - Jill needs bank statements, Kieren to upload financial report
 - Kieren will update the group on how much will be left over after the AGM for scholarships
 - Largest costs were replacements and scholarships

- Currently don't owe any expenses to anyone
- Scholarships
 - 7 scholarships were given out
 - No outstanding scholarships
 - Void scholarships were people were ghosted Kristine
 - Total cost was just under \$3k
 - Kristine is looking for a scholarship committee
 - Total of 17 scholarships given out including the training weekend
- Grants
 - Arc'teryx grant for \$5k - build capacity for Victoria chapter but also supported scholarships and others
 - Submitted Canadian Women in Sports Spotlight, MEC, Destination Development. Lululemon, Canada post, cooperators, Canada Post, too many to list here...
 - Do an Arc'teryx report so next year you can have some info already
- Fundraising + Brands
 - MEC + Merrell as brand partners
 - MEC - Amplify Partner
 - Deliverables:
 - IDEA training not yet completed
 - Giveaway not yet completed
 - Social media feature to complete
 - Newsletter feature not yet completed
 - 10 nonexclusive photos
 - Had reached out to Caitlin about what this next year looks like with potentially less funding - haven't heard back
 - Gear provided to chapter leaders and volunteer board
 - MEC has an online course in our university and a title scholarship
 - March 8 women's day events
 - Camp days should be focus great
 - Merrell
 - Assist Partner
 - Deliverables:
 - IDEA training not yet completed
 - Mt Kilimanjaro
 - Fundraising for L.A. Foundation to go on this trip
 - Women Who Explore have a trip there
 - Could set us up as a pledge trip, for 2025 and 2026
 - Jill was asking if there are trips in North America
 - To talk more for in person working session
 - Integrate into AGM for voting
- Kieren to get Kristine scholarship max total
- Kieren to draft AGM invite

Meeting Adjournment: 7:30 pm PST